

DEPUTY SHERIFF DETECTIVE / DIGITAL EVIDENCE

General Definition of Work:

Performs difficult protective service work investigating criminal activity for the Sheriff's Office; does related work as required. The work involves an element of personal danger. Work is performed under the regular supervision of the Deputy Sheriff Sergeant.

Essential Functions/Typical Tasks:

Investigating crimes; gathering, processing and securing evidence; interviewing victims, witnesses and suspects; maintaining records and files; preparing reports. (Primary responsibilities for this position will be processing Digital Evidence, with secondary responsibilities of Detective).

(These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.)

- Gathering and processing Digital Evidence (cell phones, cameras, computers, etc.)
- Investigates cases of criminal violations.
- Examines crime scenes, determines nature and extent of crime.
- Interviews victims and witnesses at the scene and takes statements; collects and preserves evidence.
- Interrogates suspects, gathers evidence, conducts surveillance, apprehends violators, and testifies in court.
- Assists other law enforcement officials in investigations.
- Prepares and maintains detailed reports, records and files.
- Develops informants for purposes of gathering intelligence, conducts background investigations.
- Maintains fingerprint file and arrest file; maintains photo files.
- Maintains proper chain of custody of evidence; retrieves property and evidence for court.
- Conducts crime prevention programs, techniques and training.
- Performs related tasks as required.

Knowledge, Skills and Abilities:

Thorough knowledge of law enforcement investigative principles and techniques of identification; general knowledge of rules of evidence and laws of search and seizure; general knowledge of the geography of the County and location of important buildings; ability to analyze evidence; ability to process and analyze digital evidence (cell phones, computers, cameras, etc.); ability to question and interview skillfully; ability to organize and prepare clear and concise reports; ability to establish and maintain effective working relationships with associates; skill in the use of firearms; possession of physical agility and endurance; ability to analyze situations and to adopt quick effective and reasonable courses of action.

Education and Experience:

Any combination of education and experience equivalent to graduation from high school and considerable experience in law enforcement.

Physical Requirements:

This is medium work requiring the exertion of 50 pounds of force occasionally, up to 20 pounds of force frequently, and up to 10 pounds of force constantly to move objects, and some heavy work requiring the exertion of 100 pounds of force occasionally, up to 50 pounds of force frequently, and up to 20 pounds of force constantly to move objects; work requires climbing, balancing, stooping, kneeling, crouching, reaching, standing, walking, pushing, pulling, lifting, fingering, grasping, and repetitive motions; vocal communication is required for expressing or exchanging ideas by means of the spoken word, and conveying detailed or important instructions to others accurately, loudly, or quickly; hearing is required to perceive information at normal spoken word levels, and to receive detailed information through oral communications and/or to make fine distinctions in sound; visual acuity is required for depth perception, color perception, night vision, peripheral vision, preparing and analyzing written or computer data, operation of motor vehicles or equipment, determining the accuracy and thoroughness of work, and observing general surroundings and activities; the worker is subject to inside and outside environmental conditions, extreme cold, extreme heat, noise, vibration, hazards, and atmospheric conditions. The worker may be exposed to bloodborne pathogens and may be required to wear specialized personal protective equipment.

Special Requirements:

Possession of Basic Law Enforcement Certificate issued by the State of North Carolina. Must meet and maintain minimum qualifications for the position established by the department and the State of North Carolina. Possession of an appropriate driver's license valid in the State of North Carolina.